

ADMINISTRATIVE - INTERNAL USE ONLY

4 January 1985

MEMORANDUM FOR: Chief, Operations Group  
Chief, Production Group  
Chief, Analysis Group  
Chief, Executive and Planning Staff  
Chief, Systems Development Staff  
Chief, Administrative Staff

SUBJECT: Release of FBIS Personnel to Other Components

1. Recently I mentioned a policy on release of FBIS personnel to other offices and components. There have been several questions; to clarify this policy, my intent is as follows:

2. I prefer that no one be released to another Agency component before 1 April. In other words, agreements can be reached on rotational assignments or direct transfers, but they should specify a release date of 1 April. If the receiving office has a problem with this, they should call me.

3. The reason for this policy is that I want to get FBIS up to the T/O of  If we do not do so, there is a possibility we will lose some positions.

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cc: Chief/P&TB  
DD/FBIS

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DDS&T/FBIS  (4 Jan 85)

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Distribution:

- Addressees as stated
- 1 - C/P&TB
- 1 - DD/FBIS
- 1 - D/FBIS Chrono
- 1 - JDC Corres file
- 1 - FBIS Registry

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